

# Agenda

Date: April 21st, 2026      Time: 6:15 PM      Location: School Library  
Attendance: Karen(Chair), Carolynne, Bryan, Andrew, Alissa, Myra, Fiona, Kim  
and guest Natalie Bandringa of the CRDs Ready Step Roll

## 1. Call to Order. (Karen) and Land Acknowledgement (by Alissa)

## 2. Approval of Agenda

## 3. Approval of Minutes

- Review and approval of minutes from the last meeting

## 4. Ready, Step, Roll (RSR) Presentation by CRD representative Natalie Bandringa

- Information about program for school and community from Natalie Bandringa
- Prep for next year begins now, Shoreline and Doncaster are the 2 schools selected
- The goal is to improve safety, convenience, comfort and accessibility for alternate forms of transport by designing a custom plan for the Shoreline School Community, this plan is supported by the municipality of View Royal and will be shared with View Royal and other community stakeholders (other municipal govts, parents, SD61)
- Process runs from Spring 2026-Fall 2027
- The RSR's ask is to help promote the online survey that will shape the action plan, this is where you can share your concerns for your child's community
- Spring survey Survey open to students and parents
- taught us about the BC Transit Bus Ready program
- laid out the process of walking the school area with ICBC, Police, Municipality, CRD, School admin and other stakeholders to identify safety concerns during the busiest time of the commute
- "Let's get visible" day (to help with dark commute due to no time change)
- check out the "CRD Ready Step Roll" for more info and past partnerships with other schools in the CRD
- RSR writes a big picture plan that is shared with community stakeholders (municipal gov, parents, SD61)
- Online Survey runs May 25-31st, 5-10 minutes, anonymous, one per household
- 50% or greater response rate wins Shoreline a new bike rack!

## 5. Reports

- **Chairperson Report** - Want to thank both the PAC and the Administration for their continued communication and willingness to help over the last few months. We held a successful bottle drive, arranged a Purdys Fundraiser, hosted 50/50 at the Music night, had a teacher appreciation event and set out the Ready, Step, Roll application which has been approved. We have a number of PAC members moving on due to their children moving on from Shoreline or other personal commitments, thank you to each and every

one of you for sharing your time and working together to try to do whatever we can to support the children in our lives, school experience.

- **Treasurer’s Report** -Reimbursements: Reminder to submit receipts by PAC Meetings (Apr. 21, May 19, June TBA). Cheques require two PAC execs to sign, which may be difficult to coordinate.

**Fundraising:** An additional \$1612.72 needs to be raised to meet the \$18420 fundraising goal.

**Account Balances:**

**General:** \$9165.13  
**Gaming:** \$9841.85  
**School:** \$2644.00  
**Total:** \$21650.98

**Clubs/Extracurriculars:** \$2290 remaining (\$5710 approved)

**Expenses:** \$4121.38 of the \$18420 budget has been spent. Next couple months are expected to be busy with reimbursements.

**Country Grocer:** another \$100 gift card = \$250 total this year - Thank you to the Shoreline Community!

**New Treasurer Items:**

- Gaming Grant 2026-2027 Application Completed: \$8180 expected to be deposited October 2026
- I will be stepping down as Treasurer after this year

Shoreline PAC 2025/2026				Budget			
Proposed Income				Proposed Expenses			
Estimated Fundraising	Amount (\$)	Actual (\$)	Variance (\$)	Estimated Expenses	Amount (\$)	Actual (\$)	Variance (\$)
Gaming Grant	\$8,020.00	\$8,020.00	\$0.00	Big Canoe	\$1,000.00	0	\$1,000.00
Bottle Drives	\$8,000.00	\$4,489.12	-\$3,510.88	Staff Appreciation	\$650.00	\$513.81	\$136.19
Monk Office Supply	\$50.00	\$0.00	-\$50.00	Clubs & Extracurriculars	\$8,000.00	\$1,809.33	\$6,190.67
Purdy's Chocolates	\$400.00	\$1,646.53	\$1,246.53	Class Funds	\$4,000.00	\$0.00	\$4,000.00
Walk-a-thon	\$300.00	\$0.00	-\$300.00	Island Sexual Health	\$605.00	0	\$605.00
Game Night Concession	\$50.00	\$161.06	\$111.06	Music Clinics	\$2,000.00	\$900.00	\$1,100.00
CG Save the Tape	\$10.00	\$250.00	\$240.00	Community Building	\$1,000.00	\$674.46	\$325.54
Mabel's Labels	\$25.00	\$21.12	-\$3.88	Grad Celebration	\$500.00	\$0.00	\$500.00
Tru Earth	\$40.00	\$52.95	\$12.95	End of Year celebration	\$500.00	0	\$500.00
Peninsula Co-op	\$25.00	\$0.00	-\$25.00	Website Fee	\$125.00	0	\$125.00
Coupon Book Sales	\$500.00	\$0.00	-\$500.00	VCPAC	\$40.00	\$0.00	\$40.00
Apple Sales	\$250.00	\$702.00	\$452.00	Gaming License Fee	\$0.00	\$0.00	\$0.00
Fruit and Veggie Sales	\$250.00	\$0.00	-\$250.00	Bottle Drive Supplies	\$0.00	\$14.55	-\$14.55
50/50 Raffle	\$500.00	\$743.50	\$243.50	Indigenous Celebration	\$0.00	\$0.00	\$0.00
Riffandia	\$0.00	\$500.00	\$500.00	Bank Fees	\$0.00	\$209.23	-\$209.23
Thrifty Foods Gift Cards	\$0.00	\$200.00	\$200.00	Adminstration	\$0.00	\$0.00	\$0.00
Donations	\$0.00	\$21.00	\$21.00				
<b>Estimated Total</b>	<b>\$18,420.00</b>	<b>\$16,807.28</b>	<b>-\$1,612.72</b>	<b>Estimated Total</b>	<b>\$18,420.00</b>	<b>\$4,121.38</b>	<b>\$14,298.62</b>

- **Administrators’ Report** - School updates and announcements:track and field starts this week, badminton is peaking, musical is in full swing for May 21-23 performances, staffing in progress for next year (422 projected students), Lahal tournament was SD61’s first middle school tournament and a huge success!

- **Vice Chair Report/Fundraising Committee** - Bottle Drive \$935.04 raised in March 7<sup>th</sup>, Next drive May 2<sup>nd</sup>, 10-1pm; bring your bottles to our last Bottle drive of the year!
- Purdys Fundraiser brought in \$210. Ongoing Fundraisers: Country Grocer Receipts \$250 so far this year!
- Admin suggestion: Freezy Friday! June 5th and 19th, Year-end/September food sales (Pizza)
- **VCPAC Representative** - Elections held, new executive installed via acclimation

## 6. Unfinished Business

- Teacher Fund Applications that have been received are approved
- Shoreline Gear for Grade 5 – catchment schools to purchase, invitation to purchase to go out in May from Admin
- Ready, Step, Roll - ongoing
- How to spend the rest of the gaming grant? \$1915 to school to support Big Canoe bringing total for Big Canoe to 2915\$ for this year to support with rising costs (last year to big canoe \$2000)
- Request for funding for end of year bbq \$1200

## 7. New Business

- Final Bottle Drive on May 2nd, last chance to donate!
- Year end support for School event: hosting freezie sale days in June for fun days
- Teacher Appreciation Year End Event in June 16th or 18th, To be determined
- Nominations for 2026-2027 PAC at May PAC meeting

## 8. Next Meeting

- Date: May 19th, 2026, 615pm; Location: Library

## 9. Agenda Items for Next Meeting

- AGM – Nominations/Voting for PAC for 2026-2027
- Proposed 2026-2027 Budget
- Ralmax Community Giving Grant
- Fall Activities/Planning
- Non-budget items ie Picnic Tables, Bottle drives
- Indigo Grant update
- change date of PAC meetings for next year

## 10. Adjournment

8:05pm