

SHORELINE MIDDLE SCHOOL

Parent Advisory Council (PAC)

MEETING MINUTES

Date: October 19, 2026 | Scheduled time: 6:00 PM | Location: Library

Attendance: Principal Alissa Moore, Vice Principal, Michelle Newman-Bennett, Karen Walsh, James Pere, Carolynne Clark, Jocelyn Carter-Sim, Amin Soltani, Fiona Anderson, Andrew Poucher, Grade 8 French Immersion teacher Alex Hrabowsky, and 3 additional parents.

Guest: Natalie, Ready, Step, Roll Program Coordinator

1. Call to Order, Introduction and Land Acknowledgement

Meeting called to order at 6:02 PM. Introductions and land acknowledgement led by Fiona.

2. Approval of Agenda

October 19, 2026 PAC meeting agenda approved.

3. Approval of Minutes

September 14, 2026 PAC meeting minutes approved.

4. Ready, Step, Roll Presentation

Natalie Bandringa from the CRD, presented the Ready, Step, Roll program and school transportation survey results. Survey results indicated most parents would prefer their children cycle to school rather than take the bus or be driven. Shoreline received a bicycle rack through survey participation.

BC Transit will bring a bus to the school to teach students bus safety and etiquette. Additional resources are available through BusReady.

Upcoming initiatives include Let's Get Visible Day, with a pizza party awarded to the best-dressed class, and Bus Driver Appreciation Day in February.

An Active and Sustainable Transportation Subcommittee and a standing PAC agenda item were proposed to support ongoing initiatives.

5. Reports

Chairperson's Report

The apple fundraiser raised \$898, more than \$150 above last year's total. PAC vacancies have arisen following members' election to local council and school board positions. New volunteers are encouraged.

Treasurer's Report

Gaming Grant funds of \$8,180 have been deposited. The school account balance is \$1,805, and the general PAC account balance is \$5,650.

Administrators' Report

Parent-teacher interviews: October 20–21, with early dismissal at 1:50 PM. Ultimate Frisbee, rugby and cross-country seasons have concluded; swimming and basketball are underway. The Halloween dance is scheduled for the afternoon of Friday, October 30. A Remembrance Day assembly is upcoming.

Ongoing road and bridge construction is disrupting traffic; walking and cycling to school are encouraged. Grade 6 and 7 year-end field trip ideas are being considered, and suggestions are welcome.

Fundraising Committee

Bottle Drive: November 7, 10:00 AM–1:00 PM, supported by Ms. Alex Tiller and the music program. Parent volunteers are welcome.

SunOka Apples: \$898 raised. Pickup during parent-teacher interviews.

Purdys: The chocolate fundraiser will begin in November, with a two-week sales window.

Ongoing fundraisers: Country Grocer and Glenwood Meats receipts (place receipts in the boxes outside the office so these businesses can donate money to the school); Peninsula Co-op #154268 (add number to phone contacts so it's easy to find at the fuel pump); Tru Earth; and COBS Bread.

VCPAC Representative

No report presented.

6. Unfinished/Ongoing Business

Ready, Step, Roll

Discussed continued support for active transportation initiatives, including a possible subcommittee and designated liaison.

Teacher Funding Requests

The following funding requests were approved: Gender Sexuality Alliance (GSA), \$200; track cleats, \$524; Flying Squirrel trip, up to \$676; and Grade 8 wreath-building workshop, \$60 total. The \$500 request for the school musical to purchase lyrical shoes was deferred to January's meeting.

Discussed funding allocation models, request deadlines, equity between classrooms, and identifying other available funding sources.

Motion: To change classroom funding from a per-class allocation to a per-student allocation. Moved by Karen Walsh. Seconded by James Pere. Carried.

The per-capita allocation will be \$10.07 per student, used to calculate classroom funding.

7. New Business

Parent Survey

Discussed surveying parents to identify PAC priorities and areas of interest.

Business Donations and Sponsorship

Discussed seeking business contributions to support school activities and holiday hampers. Options included a \$1-per-student sponsorship concept, SchoolCash Online donations, and business recognition in newsletters.

Open PAC Positions

Volunteers sought for VCPAC Representative, Fundraising Coordinator, Volunteer Coordinator and Member-at-Large.

Legacy Project and Year-End Activities

Discussed benches and other legacy project options to enhance Shorelines outdoor space. Admin to reach out to the district for approved vendors.

Discussed scheduling a school fun day while Grade 8 students attend their June 15–17 overnight trip. Carolynne Clark volunteered to book the same inflatables as last year for June 16.

School Communication and New Family Orientation

Parents expressed concerns about delayed or difficult-to-find school information, including assemblies, teacher communication and school procedures. Administrators will take their comments into consideration and encouraged families to contact teachers and school leadership directly.

Suggestions included improving Grade 5 transition information, providing a school procedures fact sheet, and considering virtual orientation resources. Administrators will raise communication concerns at team leader meetings.

8. Next Meeting

Monday, November 16, 2026, at 6:30 PM — Library

9. Agenda Items for Next Meeting

Municipal grant opportunities; Bottle Drive recap; Purdy's fundraiser update; legacy project planning; Ready, Step, Roll initiatives; year end celebrations.

10. Adjournment

Meeting adjourned at 8:07 PM.

Action Items

Carolynne Clark: Book the same inflatables as last year for June 16.

Administrators: Raise school communication concerns at team leader meetings.